

Facility Management Division

Ref: PBL/FMD/Proc/RFQ/2023/652

Date: 10 October 2023

Subject: Request for Quotation (RFQ) of Blanket supply for Prime Bank.

Prime Bank invites commercial proposals for the requirement mentioned in the RFQ from reputed and eligible blanket supply companies having experiences in Banking Industries.

1. Specifications of blanket:

Items	Descriptions
Size:	5' X 7'
Fabrics :	100% polyester high quality blanket. Super soft machine waved.
Part :	Single ply (both side brush)
Colour :	Multicolor (except black and white)
Weight :	At least 1200+ gram per pc. (This must be strictly maintained)
Packing :	50 pcs per bundle.
Quantity:	1,30,000 pcs (+/-)

2. Price:

The goods are to be purchased as per following rates:

Weight (gm)	Quantity	Unit Rate	Total in Tk. (Including VAT & AIT)
1200-1300	1,30,000 pcs (+/-)		

Note: Rate including VAT, TAX, logo, packing & delivery.

3. **Sample Submission:** Vendor will submit the sample as per PBL given specification. Evaluation shall be done based on sample.
4. **Deliverables:** Products will be delivered at Prime Minister Relief Fund Store and Prime Bank's designated location. Delivery to be made as per requirement of Prime Bank Limited with coordination with Prime Minister Relief Fund Store and/or Prime Bank Procurement Team. For the excluded quantity of PM Relief Fund, delivery charges will be applicable at actual basis.
5. **Penalty on delayed delivery:** If the event of delay in completion following provisions of penalty shall be applicable:
- 0.05% of the total price per day delay.
 - Maximum amount of total penalty will be 15% of total price.
 - 3% of submitted bill will be imposed as penalty for not supplying the full quantity ordered, i.e. short supply.
6. **Time Duration:** Product must be prepared and ready for delivery within 07 calendar days after receiving the work order. Delivery shall be made within 2 weeks from the date of work order or as per instructions from Prime Bank concerned authority or as per schedule of Prime Minister Relief Fund Office.



7. Vendors must submit the following documents with their offers:
 - a. Trade License/Certificate of Incorporation
 - b. TIN Certificate
 - c. BIN Certificate
 - d. Bank Solvency/Bank Statement
 - e. Company profile
 - f. Experience Certificate of Banking Industries
8. **Payment Terms:** No Advance shall be paid for supply of Products and Goods. Payment will be made after successful completion of delivery of ordered product (Final acceptance will be given after total delivery completion) and upon submission of the bill with Purchase order and original challan which is duly signed by authorized personnel.
9. **Replacement:** For any type of sub-standard quality found from your end, the Bank reserves the right for outright rejection of the goods, which, you will take back at your own cost and will replace with acceptable quantity within five days of the rejection time.
10. **Cancellation:** The Authority reserves the right to accept, modify or reject any or all of the proposals or may divide the works amongst the participants without assigning any reason whatsoever. Prime Bank is not bound to accept the lowest tender.
11. **PBL Point of Contact:**

Mr: Md. Razu Ahmed ahmed.razu@primebank.com.bd Cell: **01714744931**
12. Please drop your RFQ- 'Prime Tower (Ground Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1229 by **03:00 PM, 16 October 2023**.

Thanking you



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